

Leeds Cultural Partnership

2:00 pm – 4:00 pm, Thursday, 17 May 2007 to be held at
The Carriageworks Theatre, Millennium Square, Leeds

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6 Arena, Temporary Arena and Leeds Town Hall Catherine Blanshard, Chief Officer for Libraries, Arts & Heritage will report developments.	
7 Major Events 2007 Members are invited to provide partner updates on individual contributions and activities to: <ul style="list-style-type: none">• Celebrate Leeds 2007• ILFA Awards	

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8 Sport Leeds Annual Report 2006/07	16
(document attached)	
Members are asked to endorse the Annual Report 2006/07 of the Sport Leeds Board.	
9 Corporate Issues	
9a) Cultural Partnership Review – Task Group Reportbacks	
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Thursday, 19 July 2007 from 14.00 till 16.00 venue TBC	

Leeds Cultural Partnership

ITEM 2

Minutes of meeting held on 22 February 2007

Attached

Leeds Cultural Partnership

Minutes of the meeting held on 22 February 2007

Present:

Councillor John Procter (Chair)	Leeds City Council
Barbara Woroncow	Deputy Chair
Lesley Jackson	West Yorkshire Playhouse
Kevin Grady	Leeds Civic Trust
Jeffrey Sherwin	Co-optee
Kathy Kudelnitzky	Leeds Initiative
Mike Kinnaird	Leeds City Council
Gary Hetherington	Leeds Rugby
Ceri Nursaw	University of Leeds
John Davies	Leeds City Council
Doug Sandle	Leeds Arts Partnership
Dinah Clark	Leeds Initiative
Aqila Choudhry	Leeds VOICE
Steve Burt	Royal Armouries
Andrew Latchmore	Leeds Property Forum

In Attendance:

Vanessa Allen	LCC Holbeck Urban Village
Catriona Butt	Leeds Initiative office

1 Welcome and apologies

The Chair welcomed all present to the February 2007 meeting of the Leeds Cultural Partnership. Particular welcome was made to Andrew Latchmore, of the Leeds Property Forum who has replaced Ian Ward on the partnership.

Apologies were received from:

Catherine Blanshard	Leeds City Council, Learning and Leisure
Tom Morton	Leeds Chamber of Commerce
Malcolm Brown	Leeds Metropolitan University
David Houlton	Leeds College of Music
Gary Topp	Yorkshire Culture
Jim Vincent	Royal Armouries PLC
Frank O'Malley	Leeds Play Network

David Heddon
Mike Best

Sport Leeds
Leeds Media

2 Minutes of the last meeting

The minutes of the meeting held on 2 November 2006 were approved as a true and correct record.

3 Matters Arising

Further to minute 5, it was recommended that a small group of partners should meet to discuss how partners can contribute to the IIFA events. Further progress will be reported at the next meeting.

Further to minute 6, members were advised that the Leeds Initiative re-structure is currently ongoing.

Further to minute 7, the deputy chair asked members to note that Leeds had been recommended for the award of one of the large casino licences by the government's Casino Advisory Panel.

4 Future Action by the Cultural Partnership

A report was provided by Dinah Clark for members to consider future actions of the Cultural Partnership and how it can meet its strategic goals, as discussed in the workshop on 24 January 2007. Written feedback had been provided by the external facilitator Peter Lodemore. The following key points were raised:

- Great progress has been recorded on infrastructure and less progress on the other three priorities of image, excellence and access. We need to improve the city's cultural profile and image – this in turn will help to unlock other resources.
- Better and more co-ordinated communication is required internally within the partnership, and externally. It is proposed that a short-life Task Group is established to develop communications, to report back in six months. The Task Group needs to specifically consider the possibility of producing a quarterly email bulletin featuring reminders and prompts of latest highlights and developments; issuing a high profile publication at regular intervals; and consider additional ways of disseminating good practice on successful partnership working.
- The partnership could consider streamlining how it conducts business by driving a greater proportion of its work through separate Task Groups and setting up a larger cultural forum to bring together all the different interests.
- Achievements of the Cultural Strategy must be kept under review, realising short, medium and long term key goals and objectives.

The Chair thanked Dinah for the report, and invited members to make comments. The following points were raised:

- Concerns were raised that six months is too long a period for the Communications Task Group to report back to the partnership, on this important issue.
- The partnership should be a forum where ideas can be exchanged and discussed without criticism.
- There are lots of different cultural events happening within Leeds, how can the partnership be involved? Is the partnership comprehensive in its coverage?
- Heritage is currently a small part of the partnership's agenda but a big issue for the city. A short life task group should be set up to review heritage issues.
- What is the most effective way to conduct the business of the cultural partnership to ensure that good ideas can be turned into action by the appropriate lead partner?

It was acknowledged that the job of the Cultural partnership is to keep culture high on the city's priorities and that short-life task groups have proved to be a successful way of working .

A short life task group should be formed to discuss production of a high profile publication for the Cultural Partnership, to promote the benefits of culture. It was suggested that links should be made with Marketing Leeds to assist in developing this document.

In view of the ongoing 'change' programme taking place inside Leeds City Council and the imminent retirement of its Chief Officer Learning and Leisure John Davies, the issue was raised of the future place of culture within the new departmental and reporting structure. The Chair confirmed the following

- That the Council plans to bring together parts of the Department of Learning and Leisure with the current Development Department to form a new City Development Department.
- It has been suggested that a number of Chief Officers will be charged with operational issues for the new City Development department. This will free up the Director of City Development to take a greater strategic and outward facing role.

The Chair concluded the discussions.

Resolved:

Members endorsed the contents and recommendations of the report with the proviso that a small Communications Task group should report to the next meeting of the Partnership. It was also recommended and agreed that three additional short life task groups be set up to consider : Heritage issues; Blue Sky Thinking; and a review of the Cultural Partnership membership.

4 Enhancing the University of Leeds' Cultural Impact

Ceri Nursaw presented a report on the work undertaken by the University of Leeds to improve the coordination and impact of its cultural contribution to the City. Key points were:-

- The University's cultural output is diverse and prolific. This ranges from turning out high profile students to fostering centres of excellence such as The Centre for Heritage Research.
- A new strategy has been established by the University which sets out an ambitious vision to be one of the world's top 50 university institutions by 2015.
- The central point for cultural activity at the University is within the faculty of Performance, Visual Arts and Communications (PVAC) with specific functions playing a key role (Libraries, Sport, Access & Community Engagement and the Student Union)
- The University has adopted several objectives for culture - to establish partnerships with key external organisations and to be proactive in the identification of new 'one off events' and opportunities that would benefit from a coordinated University response.
- Details were provided of the University's comprehensive work programme, it includes projects such as its major new collaboration with Opera North and its contribution to Celebrate Leeds 2007.
- The report concluded that there are many more opportunities for the City and the University to promote culture in Leeds.

The Chair invited members to comment. The following points were raised:

- Concerns were expressed that some opportunities to promote culture in Leeds have previously been missed and that a more outward looking view is essential.
- Questions were raised as to how the partnership might further engage with the University on the work programme mentioned in point 4.2. of the report. Members acknowledged the important future connections to be made between the University and the new Leeds City Museum and over the future plans for the University Art Gallery and a new publication on 18th century landscape painter William Turner.

Resolved:

Members thanked Ceri for the report which was extremely informative. Members also resolved to consider further ways of forging closer links between key partners.

5 Developing Holbeck Urban Village

Leeds City Council and Yorkshire Forward are working in partnership to deliver the regeneration of Holbeck Urban Village area and the presentation by Vanessa Allen, Manager of Holbeck Urban Village (HUV) for Leeds City Council, summarised the progress to date.

HUV is situated on the edge of Leeds city centre, near good transport links of the station, waterways & motorways. The area has rich architectural heritage, having 33 listed buildings in the area. The aims for Holbeck Urban Village are to reconnect it with surrounding areas by improving its physical connectivity and promoting the area as a new creative and digital media cluster. HUV are looking to create new opportunities for employment, living and leisure in the area. Preservation of the area's

unique character and promotion of contemporary design are key to this project. HUV want to create a mixed use community with a distinctive sense of place and promoting best practice in sustainable development.

The Chair thanked Vanessa for her presentation. Members were asked to raise any questions or comments regarding this presentation. The following points were raised:

- It was expressed that the volume of traffic/car parking in the area may distract developers from investing in the area.
- A member questioned how affordable housing would be distributed within this area. Vanessa confirmed preference would be given to local people.

7 Reports to Note

Reports of the following were provided to note:

- Tourism Forum
- Sport Leeds
- Leeds Arts Partnership
- Olympic Task Group

The Chair invited members to make any comments on any of the reports, the following issues were raised:

Thanks were given to Leeds Rugby for the support of the new Public art residency for Headingley Stadium. Doug Sandle reported that the application to Arts Council Yorkshire has been successful.

Members were advised that the Mercer Gallery in Harrogate currently has an artist in residence for six weeks of the year and the resulting exhibition is very impressive. It was suggested that Leeds could look into doing a similar project.

Members were asked to note that Peter Smith has been appointed as the Leeds Programme Manager for Olympics/Paralympics 2012 Games and his appointment will commence in March 2007 for six months.

8 Any Other Business

It was requested that the interim report by architects on the Leeds Town Hall be made available to the Cultural partnership when ready.

Lesley Jackson requested support by the Cultural Partnership of an HLF application for a community development outreach project involving West Yorkshire Playhouse and three other UK theatres. This was granted.

The Cultural Partnership gave special thanks to John Davies, Director of Learning & Leisure for his contribution to the partnership at this, his last meeting. In a speech from Steve Burt , special recognition was given to John for the hard work and major contribution he has made not only to the partnership in its first four full years but also to the cultural provision of the city as a whole.

9 Dates of the next meeting

17 May 2007 2pm – 4pm Room 1, The Carriage-works Theatre, Millennium Square

Leeds Cultural Partnership

ITEM 4

Key Issues in the development of Leeds' Parks and Greenspaces

Attached

Introduction

The development of a comprehensive Parks and Green Space Strategy for Leeds has involved considerable consultation and research including surveys to 90,000 households and 15,000 children and young people, and assessments of 150 sites using Green Flag standard criteria. This evidence base has already proved invaluable in developing Leeds City Council's £3.7 million parks renaissance programme with a commitment of a further £750k to 2010/11.

Denise Preston, Chief Recreation Officer at Leeds City Council and a national advisor to CABI Space as well as a speaker at many national conferences, gives a presentation on key priorities that have emerged from the strategy process and sets out the key issues for the city's parks and green spaces in making Leeds an attractive place to live, visit and work.

Members of the Cultural Partnership are asked to comment on the main findings and proposals and lend their support to achieving the vision outlined for the future.

Leeds Cultural Partnership

ITEM 5

Leeds 2012 Progress

Attached

Leeds Olympics Task Group - Update May 2007

April international Sport Accord event in Beijing. Sport Accord is an annual event that brings together the world sporting bodies. This year Yorkshire Forward agreed to have a stand for the region promoting a positive image for Yorkshire, which has helped raised the profile of the region. Sheffield and Leeds were both invited to be part of that stand. Yorkshire Forward subsidised the Leeds representative.

April visit to Leeds of the Vice President of the Chinese Olympic Committee. The high-level visit was organised by Leeds City Council's International Relations Unit at the request of UK Sport. Following a Civic lunch hosted by Councillor Procter, the delegation toured the city's flagship sports facilities including the John Charles Centre for Sport, University of Leeds and the Leeds Metropolitan University sports facilities at the Beckett Park Headingley Campus.

Leeds Programme Manager – 2012 Games The new post has been recruited to the Leeds Initiative office. The incoming post-holder is Peter Smith who is seconded temporarily from his post of Head of Sport Development with Leeds City Council. The six month post is funded jointly by Leeds City Council and the Leeds Initiative.

The priority of the post is to develop a business plan and approach which will maximise the opportunities offered to Leeds by the London Olympic Games and obtain sign-up from all city partners. Partners are being asked to identify resources to support further work on the Olympics agenda.

Reports on the Olympics and the opportunities for Leeds will go into the autumn cycle of key Leeds City Council and Leeds Initiative meetings. The intention is that agreement will be given to support this initiative through to 2012.

Work Programme Leeds has submitted its audit of technical sports facilities for inclusion in a national directory of UK facilities that can host training camps. The submission which has gone in as part of a regional facilities audit shows that Leeds will be able to provide the facilities for a large number of the Olympic and Paralympic sports.

Peter Smith is compiling a shortlist of countries and teams that Leeds could attract for training and is developing relationships with regional, national and international organisations. He is also looking at how we can include city region partners in the work we are doing.

Answer time Event

Leeds Initiative has requested the Task Group for assistance with a seminar on the subject of the Olympics targeted at Leeds' business community. The event will be held on July 10th. Members of the Cultural Partnership will be invited.

Regional Meetings A media launch of the Y2012 Strategy – Going For Gold – will take place on 21 May at the next meeting of the Y2012 Committee members.

Leeds Cultural Partnership

ITEM 8

Sport Leeds Annual Report 2006/07

Attached

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Leeds Cultural Partnership

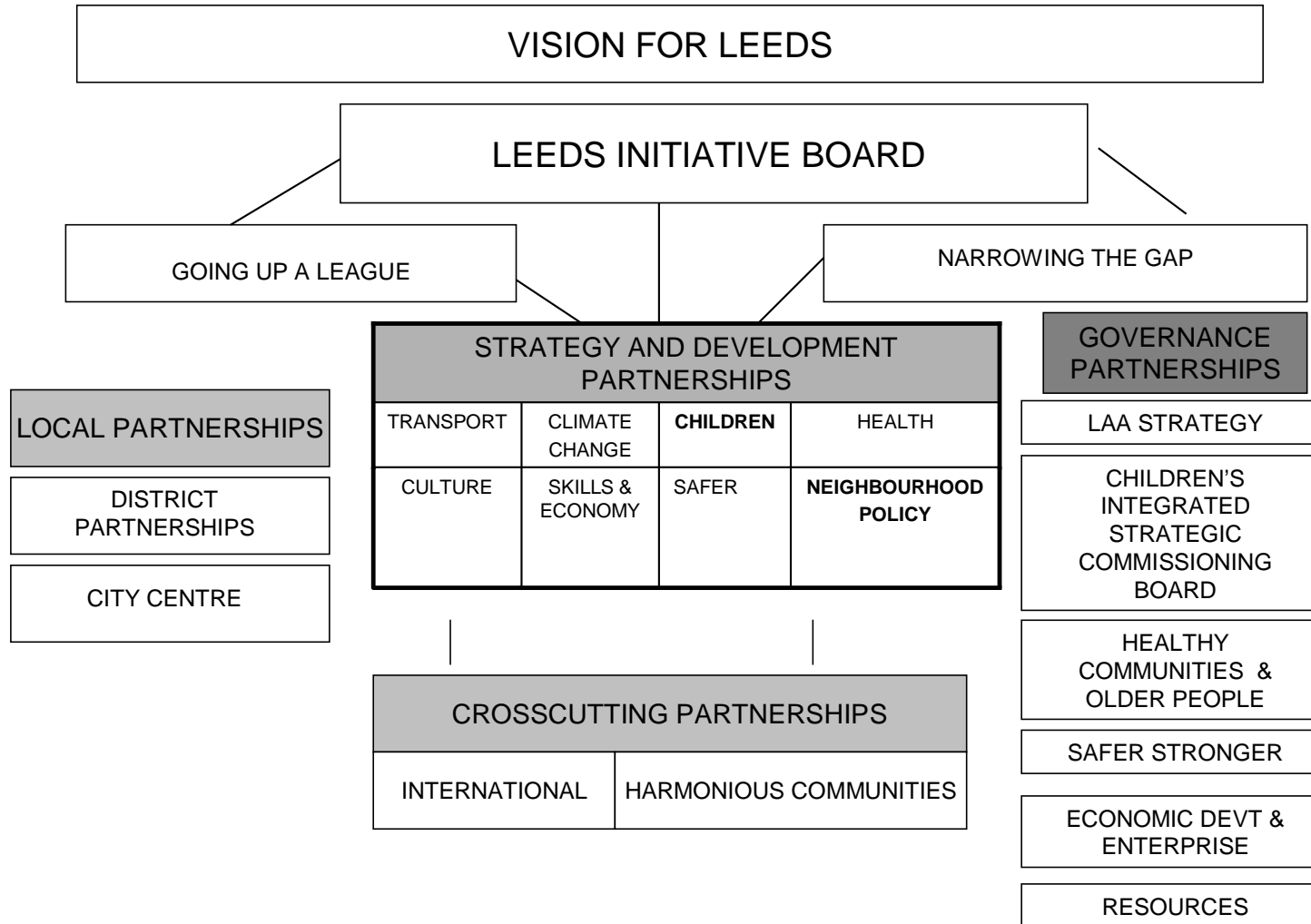
ITEM 9b

i) Leeds Initiative Restructure

Attached

Leeds Initiative and LAA -- Structure 2007

Draft no status



Leeds Cultural Partnership

ITEM 9b

ii) Answer time

Attached

Answer time – a programme of events targeted at Leeds' business community

A longer version of this report was endorsed by the Leeds Initiative Board earlier this year. It proposes a series of business-focused events under the Leeds Initiative brand to promote increased debate about the city's going up a league and city-region agendas. It is hoped that the events will provide an opportunity to improve dialogue between the city council and the city's business community. Extracts from the report are provided below.

Purpose of the report

The purpose of this paper is to present for approval the case for a series of three business-focused events to be held during 2007 under the Leeds Initiative brand. The events will allow for improved discussion and dialogue among elected members, senior officers of Leeds City Council, the business community and other key stakeholders. It is hoped that the seminars will assist in countering perceptions among some quarters of the business community that too much emphasis is being placed on the 'narrowing the gap' agenda at the expense of 'going up a league'. The seminars will provide an opportunity for such an argument to be scrutinised and challenged through 'expert witnesses' and right-to-reply approaches.

They will provide an opportunity to:

- encourage mature debate on key issues facing the city's ability to go up a league;
- challenge perceptions;
- promote improved understanding of both expectations on the one hand and the realities of what is possible on the other; and
- engage the wider Leeds business community more closely with the work of the Leeds Initiative.

The seminar programme - intentionally provocative - will explore the key issues relative to the city's ability and aspirations to compete more effectively with other successful European cities and allow for perceptions and realities to be explored.

The seminars will be part of a number of activities and discussions planned in the coming months aimed at promoting the going up a league and city-region debates. Colleagues from the Chamber of Commerce are actively engaged and are keen to assist in the process.

The proposal

It is suggested that over the next 12 months the Leeds Initiative host three events under the working title 'answer time'.

The events would be by invitation only, with key players receiving a personal invite from the chair of the Leeds Initiative. We would aim to attract around 100 people from businesses and key agencies.

It is the intention that the topics will be challenging and thought-provoking and could include:

- Is Leeds going up a league? The evidence
- Olympics 2012 – what's in it for Leeds?
- Leeds – city region – so what?

Format

Andrew Edwards from BBC Radio Leeds and Trinity and all Saints College has agreed to act as host for the events using his broadcast and facilitation skills to ensure a genuine debate and discussion.

It is suggested that a panel of 'expert witnesses' from the private sector and Leeds City Council are called to give two-minute points of view, and to respond to partners' key points. The events would have a 'question time' style, with the host inviting questions from the audience. The panelists will have 'a right of reply' to make it clear we have heard what has been said and the points will influence future policy.

Costs

The seminars will be free and funded from Leeds Initiative core budgets; however we will seek partner input (maybe through hosting or sponsorship) to keep costs as low as possible.

Leeds Cultural Partnership

ITEM 9c

Minutes to note

i) Sport Leeds April 07

Attached

Sport Leeds

Sport Leeds Board

Meeting 18 -

1.30pm, Wednesday 4th April 2007 at The Carnegie Stand, Headingley Carnegie Stadium, Leeds

In attendance:

Members

David Heddon	Chair	Liz Hallett	Dis. Sport
Nigel Harrison	West York. Sport	Mel Welch	-
Helen Whitrod Brown	-	Mick Ferguson	Leeds United
Liz Wilson	Leeds Sports Federation		

Others

Joe Baker	West Yorkshire Sport
Jane Cash	LCC – Parks & Countryside Service

Officers

Alasdair Brown –	LCC Sport	Sara Birkinshaw -	LCC Sport
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Apologies –

Jonny Clay	British Cycling	Kevin Hylton	BME sport
Gary Hetherington	Leeds Rugby	Malcolm Brown	LMC
Stewart Ross	-	Anne Green	School Sport
Stewart Regan	Yorkshire CCC	Dinah Clarke	Leeds Init.
Mark Allman	LCC Sport	Peter Smith	Leeds Init.
Simon Skelson	David Lloyd's		
Stefan Taylor	Physical Activity Manager, LCC/ Leeds PCTs		

Item

Action:

- Welcome**

DH welcomed the board to the Headingley Carnegie Stadium. DH informed the board about the recent poor health of Malcolm Dawson, Senior Sports Development Officer with LCC – SDU and wished him, on behalf of the board, a speedy recovery. DH also welcomed Sara Birkinshaw, who had recently been appointed Principal Sports Development Officer with LCC - SDU, covering for Peter Smith's

Item	Action:
secondment to the Leeds Initiative.	
<p>2. Sport Leeds AGM The meeting had been due to include the 3rd Sport Leeds AGM, but unfortunately there were not enough board members in attendance to make the meeting quorate. It was therefore agreed that the AGM would be deferred to the July meeting of the board.</p> <p>However, DH commented that, in reviewing the minutes from the 2006 AGM, he had been impressed as to just how much good progress had been made, for example the launch of the new strategy, the development of major facilities (such as John Smeaton Leisure Centre), the successful 4th Sport Leeds Seminar; a further successful Leeds Sports Awards, the launch of the Leeds PE, School Sport and Club Links strategy, the Leeds physical activity survey, the appointment of a programme manager to develop the Leeds offer for the Olympics./ Paralympics etc..</p>	
<p>2. Hot topic: “Family Hub” website Ian Green, Family Hub Manager, LCC – Early Years Service</p> <p>Ian provided an outline of the “Family hub” website, outlining the navigation of the site and the range of information contained on the site. A key feature of the site is the ability for sports clubs to self regulate the information on the site relating to them. The site was initially aimed at young people, but also has the real potential to be useful for wider use. An earlier concern had been to ensure that users were suitably advised regarding child protection related issues and Ian explained the steps that had been taken to manage this risk.</p> <p>It was agreed that a link would be placed from the Sport Leeds site across to the Family Hub site.</p> <p>Ian was thanked for his presentation, with DH noting a number of implications and benefits. Ian was asked to feedback to Sport Leeds in 6 months time as to how progress is being made.</p> <p>It was agreed that the potential for developing a similar website for the West Yorkshire area was considerable. Agreed that MW/NH/AB/ IG to meet up to ensure that the same sports database is being used.</p>	<p>AB</p> <p>IanG</p> <p>MW/NH/ AB/IanG</p>

Item	Action:
<p>3. Minutes of the meeting dated 11th January 2007 and matters arising</p> <ul style="list-style-type: none"> • Letter to Sport England: A letter had still to be written to Derek Mapp, Chair of Sport England, inviting him and/or Jennie Price, Chief Executive, to the July 07 Sport Leeds meeting, which would also hopefully provide an opportunity to showcase other current sports development across Leeds. NH commented that Derek Mapp was due to attend the West Yorkshire Sports Development conference in October 07. • LCC – Parks and Countryside Service – capital projects update: JC provided an informative summary of current projects being progressed. JC highlighted that these were being progressed with the full involvement of voluntary sector clubs affected. Over £20m of investment was detailed across the various sites being developed, however, the playing pitch strategy update that was presented to LCC Executive Board in December 06 highlighted the need for over £50m investment required in the cities playing pitches and changing rooms. • Investment Task Group/ CIF update: JB reported that a number of the CIF projects were now progressing to Stage 1. The portfolio would be reviewed again in May 07 at the Yorkshire Sports Board. AB to circulate the summary notes from the groups meeting to the Board (see attached). 3 main issues had arisen - <ul style="list-style-type: none"> • The withdrawal of the Football Foundation as a partnership funding source: This had affected some projects, but was being managed. • Park Lane College ATP had been added as a further project. • Volunteer Development Officer project: Paul Senior, LCC – SDU, was now picking this project up. <p>CIF stage 1 applications for a) New Leaf Leisure Centres and b) Sports specific development plans were also to be progressed.</p> <p>Stewart Ross to be asked to join the group. SB to join the group to replace Peter Smith. DH thanked JB and WYS for all their hard work.</p> <ul style="list-style-type: none"> • National active student survey: Stewart Ross had provided the following update to AB prior to the meeting – “This survey, funded by Sport England, of levels of physical activity across all HEIs in the UK has yet to be published. 63 HEIs participated with 25,000 students responding at a national level. I understand that although 	<p>DH/AB</p> <p>AB</p> <p>AB/SB</p> <p>DH</p>

Item	Action:
<p>8 Yorkshire universities took part the levels of response were relatively low (2000) with only one institution responding with meaningful numbers. In light of this I will bring the headline data back to the board for their interest at the next meeting (may be some interesting comparisons between the general population etc), but perhaps the focus needs to be on ensuring we encourage full participation by UoL, LMU and TASC and indeed the region's HEIs in next November's survey and then to embed these within the Sport Leeds Boards action plans.”</p> <ul style="list-style-type: none"> • Leeds Sports Club Survey 2006: No progress. AB to feedback at the July 07 Sport Leeds meeting. • Developing local sports alliances: Deferred. Considerable amount of work needed in this area. NH suggested speaking to Bradford, where 5 alliances were now in place. AB/SB to try to progress. 	<p>AB</p> <p>AB/SB</p>
<p>4. Sport Leeds step change – resourcing the partnership</p> <ul style="list-style-type: none"> • MA had been going to raise this issue, but in his absence AB provided a brief summary, raising the potential for certain Sport Leeds partners to consider contributing financially to the work of the partnership. It was proposed that the suggested contributions would be relatively nominal, but would enforce the work of the partnership and be very useful to allow for the development of particular initiatives. AB noted that the intention was for LCC to develop a specific Sport Leeds post, as part of the Sports Trust project and any further funding provided by partners would be managed by this resource. The post would be very much developmental and not admin focused. • DH added the need for a f/t resource to really progress the new strategy and the challenge it created. MW agreed that there was a need for someone dedicated to Sport Leeds. • HWB raised the option of considering a job sharing arrangement using, potentially, postgraduate students from Leeds Metropolitan University. • LH commented on the potential for Sports Aid Foundation type funding, attracting small amounts from a wide range of sources. • DH summarized that the discussion had been useful, with the issue needing to be raised again at the next meeting. 	

Item	Action:
5. Board membership	
<ul style="list-style-type: none"> • Approaches are to be made to identify Board members who have been unable to attend meetings over the past year or so. 	AB/DH
<ul style="list-style-type: none"> • Media rep.: A suitable individual needs to be identified as a priority. MW to initially approach a possible candidate. 	MW
<ul style="list-style-type: none"> • Stefan Taylor to be nominated onto the Board as the PCT representative, with JanB remaining as a co-opted member. 	AB
<ul style="list-style-type: none"> • Peter Smith is to be approached as a potential co-opted Board member. 	DH/AB
6. Information share	
<ul style="list-style-type: none"> • WYS update – NH provided a brief update: <ul style="list-style-type: none"> • “What we do and how we do it” – Sport England summary: Number of interesting points. Strong move back to community sport, with participation increase the key focus. NH to circulate Derek Mapp speech. “Active design” publication also launched. • David Gent now back in the Yorkshire region as Regional Director. • Howard Posner now appointed as the Chair of West Yorkshire Sport. Keen to attend a future Sport Leeds meeting. 3 further West Yorkshire board members to be appointed shortly. • Workforce development plans: 1st draft completed. Further draft due out shortly. • New performance management frameworks developed for CSPs - NH to circulate to the Board. Mixture of outcomes and outputs. • CSN development group: Agreed that DH would act as the Sport Leeds representative. 	NH
<ul style="list-style-type: none"> • World corporate games – 2008: AB provided a brief update. Marketing Leeds have appointed a project manager to co-ordinate the Games in Leeds. MW keen to make contact and meet sooner rather than later. Also questioned whether any disability sports were to be included. Number of other concerns raised. AB to try to sort out a meeting with the project manager in the near future. 	NH DH AB
7. Progress reports	
<ul style="list-style-type: none"> a) Workforce Development Task Group: SR had provided a useful e-mail update (see appendix 1 below). HWB also commented on the Skills Active workforce development 	

- | | | |
|-------------|---|----------------|
| Item | plan that was being developed. Proposed seminar – still to be considered further. | Action: |
| | b) Leeds Olympics/Paralympics Task Group: | |
| | <ul style="list-style-type: none"> • Peter Smith now appointed to the post of Programme Manager for an initial 6 month period, to drive work forward. Yorkshire 2012 strategy due to be published shortly. • Peter Smith attending the Sport Accord conference in Beijing in late April as part of the Yorkshire Forward delegation • High level Chinese delegation visiting Leeds on the 25/4. They specifically asked to visit Leeds and DH/ Malcolm Brown/ LCC Leaders to be involved. • Olympics answer time: 4.40pm, 10/7. Panel being pulled together, to include DH. Targeting private sector in Leeds, working towards maximizing the potential benefits. | SB |
| | c) Sports specific development plans: Agreed to defer to July 07 meeting for update. | |

8. Marketing Sport Leeds:

a) Sport Leeds Seminar 2007 - update

- DH provided feedback from the successful event held on 7th March 2007. DH picked out Tanni Grey Thompson in particular for her fantastic contribution. Also thanked Mick Ferguson and the other professional club reps for their interesting contributions.
- MW commented on the lack of voluntary sector representatives attending. Discussed and considered that this may be around a) the general sports nature of the event; b) the time of the event (many volunteers actually volunteering).

10. AOB –

- **Workforce training in disability/equality:** LH and Katy Elliot had met with Stewart Ross, who was keen to arrange for University of Leeds staff to undertake such training. LH asked if other organizations would also like to make use of this? If so then please contact LH. Training to also be promoted on the Sport Leeds web pages.
- **Constitutional changes:** Proposed changes had been circulated to the board. Any comments back to AB. Revised version to be considered at the re-arranged AGM on 11/7. DH thanked MW for all his hard work in sorting

ALL/AB

ALL

Item**Action:**

out these papers. MW commented that the key issue of how to engage effectively with wider network still had to be resolved. Any ideas would be welcome.

- **“Taking the lead” – summary version:** AB provided the Board with copies of the recently produced summary version of the strategy.
- **CSN guidance booklet:** AB circulated copies of this booklet, produced by Sport England.

13. Date of next meetings:**Please note –**

Due to the AGM being postponed until the July meeting and the very kind offer of Simon Skelson to provide a buffet, the timings for the July meeting will be as follows:

- 12noon - buffet lunch
- 1pm - AGM
- 2pm - Main meeting
- 4.30pm - Close
- **Wednesday 11th July**
 - David Lloyd Leeds, Tongue Lane, Moortown
Leeds, LS6 4QW

Appendix 1 –**Work force development task group – update from Stewart Ross**

The group met again in February at the university and were joined by Louise Morby who is leading on workforce development at WYS. A number of key issues were discussed:

Data Capture

We all noted that an important next step would be to review the outcomes of the Sport England research being produced by Sheffield Hallam. This report was issued in draft on Friday 30th March and from initial reading it is clear that within Leeds we will need to try and drill down into the data to explore its application (this was not available at the time of writing). The key themes are:

- There are clear skill shortages identified in the sector, with significant proportions of vacancies hard to fill in both the paid and volunteer workforces.
- Nearly one in three organisations identify skills gaps.
- The skills shortages and skills gaps are general, spread across occupations and sports, across paid and volunteer workforces.
- There are also specific 'hot spots' occupationally, including coaches, etc., operational staff, sports officials, and club committee members.

- There is widespread acknowledgement of potential improvements in training provision, the most popular being help with resources for training.

Connecting Employers with Training Providers

We were all enthusiastic to take forward the seminar proposed at the last meeting and Skills active had expressed their interest. However it was noted that across the WYS area similar discussions were being held and that there would be value in ensuring such an event was joined up. As such it was agreed to explore a Leeds based WYS workforce development seminar post the launch of the new strategy WYS were developing. The Leeds chamber of Commerce have indicated an interest in being involved in the event if it moves forward.

Mapping current Activity

The group noted that the draft WYS strategy contained proposals around a range of different sub themes led by a specific groups e.g. coaching and officiating workforce development, education workforce development etc. We agreed that at a Leeds level such groups already existed and we should undertake a mapping exercise to explore which groups might feed into the related WYS activity. Sue and Malcolm were to do this and Louise was going to circulate the group structures for information.

Funding for Leeds Activity

We all felt that CIF funding would be crucial to unlocking the Leeds specific activity and that as soon as we had completed the mapping exercise and WYS strategy had been finalised we would review the next steps in this. Meanwhile SR was to arrange for Paul Tilley in his office to work with LCC in hosting volunteering seminars for the clubs in the city.

AOB

Conversations had been held with skills active and Rob Williams was to attend the next meeting as well as receive the notes of this meeting. we also noted that in Helen's absence LMU were the lead HEI in this area and that we would need to make sure she was brought up to speed and involved at the next meeting and on her return from sunny climes!

Leeds Cultural Partnership

ITEM 9c

Minutes to note

- ii) Leeds Olympics and Paralympics Task Group March 07

Attached

Leeds Olympics and Paralympics Task Group

Minutes of the meeting held on 21 March 2007

Present:

David Heddon (Chair)	Leeds Cultural Partnership
John Ansbro	Marketing Leeds
Melanie Hunter	KPMG
Claire Huddart	Coach / former Olympian athlete
John Davies	Leeds City Council
Stewart Ross	University of Leeds
Peter Smith	Leeds Initiative
Malcolm Brown	Leeds Met University
Gary Topp	Yorkshire Culture
Dinah Clark	Leeds Initiative
Martin Dean	Leeds Initiative

Apologies:

Gary Williamson	Leeds Chamber
Adrian Winterburn	Leeds Initiative
David Gent	Sport England
Kathy Kudelnitzky	Leeds Initiative

1. Welcome and apologies

The chair welcomed everyone to the March 2007 meeting of the Leeds Olympic and Paralympic Task Group, hosted by Marketing Leeds at their offices in The Calls.

2. Minutes of the last meeting

The minutes of the meeting held on 10 January 2007 were approved as a true and correct record.

3. Matters Arising

A media launch of the Y2012 Strategy – Going For Gold – will take place on 21 May at the next meeting of the Y2012 Committee members.

Members congratulated Peter Smith on his appointment to the post of Leeds Programme Manager for 2012.

4. Role of New Programme Manager

Peter Smith apologised for late circulation of a draft report intended for Leeds City Council which he referred to as part of this briefing. In discussion the following points were covered:

- The successful visit to Leeds by Lord Seb Coe hosted by Leeds Met University on behalf of the Task Group.
- Sport Accord – Peter will attend the event in Beijing from April 23 – 29 with support from Yorkshire Forward and Leeds Initiative. The main purpose will be awareness and profile-raising for the region and its cities. Leeds and Sheffield will both be represented. Marketing Leeds and Leeds Metropolitan University will provide Peter with supporting material for the trip.
- Scoping the role – Peter outlined his plans in the first instance to talk to different partners about specific opportunities 2012 might bring, how they could be realised and potential resources that could be brought to it.
- Broadening the Task Group membership – it was decided not to widen the Group at this point beyond identifying a Tourism representative, but to work through existing networks and structures as far as possible. It was noted that a replacement to John Davies needs to be sought from Leeds City Council.
- It was acknowledged that most structures are organised on a sub-regional basis. From 2009 however, city-regions will be formally established and this might provide the appropriate future mechanism for obtaining city-region support for Leeds' 2012 plans.
- The Yorkshire 2012 Strategy was acknowledged to be a good piece of work setting out an appropriate strategic framework for starting the Leeds business plan; Leeds and Sheffield are critical for delivery of the Y2012 Strategy on all five themes.
- It was identified that financial resources are needed in three areas at this point: for continuation of the 2012 Co-ordinator post beyond the first six months, for relationship building with other countries and for further defining the Leeds offer. Stewart Ross offered to supply information from the University of Leeds on some of those aspects, where its readily available.

It was agreed that the focus of Peter's work will be on the initial business planning - working out the aims, strategy and a proposed delivery structure. Peter agreed to bring a paper for discussion to the next meeting of the Task group.

5. Sport Accord

Under this item a discussion took place about the intensive follow-up work and financial commitment required to facilitate successful prospecting for international training camps and teams and for developing financial packages and following up international leads and contacts that can be made at an event such as Sport Accord. Task Group members recognised that Leeds is behind other cities like

Birmingham and Manchester who have built up their international sporting and cultural links over a long period and have already made recent public pronouncements about teams they have attracted. The point was made that Leeds will have to work smartly to catch up. KPMG have offices worldwide and may be able to assist with the work of attracting teams and building international partnerships. The issue was also raised of procuring professional services from an external agency to assist us. No-one is yet in place at the regional level to carry out this work, however, the regional development agency would be happy to back the process financially if we can identify the teams and camps at the city and city-region level that we want to try to attract. Identification of target nations and teams and influencers is a priority.

Martin Dean left the meeting at this point.

6. Answer time

Dinah Clark outlined plans underway within the Leeds Initiative for the second Answer Time event to be held on 10 July 2007 to engage business and the private sector in exploring the key issues of maximising the potential benefits for Leeds and the region of 2012. Panellists are currently being sought and it was confirmed that Leeds Initiative would be approaching Jude Kelly to represent LOCOG, a high performance athlete, and a Leeds business to represent a number of views. The Task Group welcomed the event and looked forward to attending it.

7. Updates

Seb Coe Visit

Malcolm Brown thanked members for their support for the Leeds part of the visit and reflected on recent Treasury announcements about funds for the Games and where they might come from and the threat of adverse publicity. All agreed we will need to vigorously promote the benefits of 2012 at city-region and regional levels.

World Corporate Games July 2008

John Ansbro reported that Marketing Leeds have appointed project manager Gary Barker to work with Sport For Life to scope the work of hosting the World Corporate Games in July 2008. Sport For Life will deliver the Games and Marketing Leeds will manage the wrap around events. Work will start in July 2007 on the occasion of the Bilbao Games. John informed the Task Group that the post-holder for the event will start attending the 2012 Task Group in John's stead. The Chair requested that the post-holder might also attend a meeting(s) of Sport Leeds.

LGYH Meeting

Peter Smith reported on a productive but sparsely attended meeting in Wakefield attended by Sheffield Leeds and Bradford about developing a volunteering strategy. Gary Topp confirmed the role of LGYH – that it is a voluntary association of all local authorities in the region and that invitations for meetings should include all authorities in the region, not just the cities. He said he would clarify the point with its CEO Carol Hassan.

Sport Leeds Seminar

Gary Topp and Peter Smith reported on a successful and well attended workshop on 2012 – the implications for Leeds, run as part of the seminar.

8. **Any other business** – none.

9. **Date of the next meetings**

Wednesday 2 May 2007, at 4pm – Arthur Vollans Room, Leonardo Building

Wednesday 18 July 2007 at 4pm – venue tbc

Leeds Cultural Partnership

ITEM 9c

Minutes to note

iii) Key Messages from other Leeds Initiative groups

Attached

April Leeds Initiative Key Messages 2007

During April 2007 the following Leeds Initiative groups hosted meetings:

- Leeds Initiative Board
- Healthy Leeds Partnership
- Children Leeds Partnership

The key messages from these meetings are attached below, along with key messages from the March meeting of the West Leeds District Partnership.

For further information on the Leeds Initiative visit <http://www.leedsinitiative.org/>

Leeds Initiative Board

Leeds Ahead – Leeds Ahead's vision is to drive forward Leeds, harnessing collective resources, with all sectors working together, delivering practically in local communities. Leeds Ahead provides:

- Easy access brokerage
- Practical support for local regeneration
- Demystification of agenda
- Promotion of benefits
- Vibrant cross-sector network
- Events programme

Further information on Leeds Ahead is available at <http://www.leedsahead.org.uk>

A new structure of thematic partnerships for the Leeds Initiative – work has been taking place over the last few months to develop an effective structure for the Leeds Initiative for 2007/08 and beyond. The current restructure has been focussing solely on the strategy groups and partnership groups - further work needs to be done to look at the corporate structure. The Board agreed that the eight new strategy and development groups for the Leeds Initiative should be: Children; Skills & Economy; Culture; Safer; Neighbourhood Policy; Healthy; Transport; and Climate Change.

Reviewing the Leeds Initiative corporate structures – following the restructure of the thematic partnerships it was agreed that there should be a review of the corporate structure of the Leeds Initiative, i.e. the Leeds Initiative Board and the two Leeds Initiative executives. Following a discussion at the meeting it was agreed that the Leeds Initiative office should coordinate further work on this and develop some options, and report back at a future Board meeting.

Leeds City Council's change programme – the council's approach to change and development recognises that continuous change is necessary to meet the changing needs of citizens and society. In

recognising the need to continually evolve and develop, and taking into account local and national drivers of change, the council began work on a change programme in summer 2006 under the title: Smarter Working: Better Results. In moving to a new council structure focused on outcomes, the council has created four new directorates from the previous six. The role and purpose of each director's post will be to provide strategic leadership and, will in particular, comprise an outward-facing role, representing the city and influencing others both internally and externally, including partners, Government and other key regional/national stakeholders.

For further information on the Leeds Initiative Board visit <http://www.leedsinitiative.org> or contact Martin Dean on (0113) 247 8931 or email martin.dean@leeds.gov.uk

Healthy Leeds Partnership

Making Leeds Better (MLB) update – recent press coverage has indicated that plans for the proposed Children's and Maternity Hospital will no longer go ahead, however no final decision on the hospital has been made. The Trusts are currently reviewing the affordability of the proposal and there will be a wide consultation before any final decisions are made. The MLB team emphasised that the Children's and Maternity Hospital was only one element of the programme and delivery of the community service developments are on track.

Leeds Alcohol Strategy – following discussions over how Healthy Leeds and Safer Leeds can best share ownership and leadership of the strategy, a joint management board has been proposed. The Board would comprise of members of Healthy Leeds and Safer Leeds, with the Control and Impact on Communities themes overseen by Safer Leeds and the Prevention, Treatment and Workplace Policies themes overseen by Healthy Leeds. A Delivery Team will provide regular performance reports to the Board. The strategy will be launched in the summer.

Physical Activity Strategy – a successful consultation event for the strategy was held in February but it has not been possible to have a full draft strategy ready for a launch in May as previously planned. The Physical Activity group is now working towards having the strategy ready for a launch in July 2007.

For further information on the Healthy Leeds Partnership visit <http://www.leedsinitiative.org/health> or contact Christine Farrar on (0113) 224 3057 or email christine.farrar@leeds.gov.uk

Children Leeds Partnership

Feedback from across the Children's Trust Arrangements -

Safeguarding Board The Board has completed much of the transition required from the previous arrangements of the Area Child Protection Committee. Multi agency safeguarding procedures have been revised in collaboration with the other safeguarding boards in West Yorkshire, and consideration is currently being given to the business plan for 07/08 onwards

Open Forum The March Open Forum was a city-wide event attended by 320 staff from across children's services. There were presentations and workshops exploring working together and looking at our interventions needed to keep children and young people safe.

Integrated Strategic Commissioning Board Regarding the Children & Young People's Plan, members were updated on changes to the Inspection Framework, a summary of new JAR (Joint Area Review) criteria and some emerging issues. The Joint Preventative Partnership first 6 months progress report showed very effective partnership service change. A 6 month progress check on the Commissioning Plan indicated some very good progress but some areas for particular work – mostly about aligning resources to priorities and strengthening partnership work with the Voluntary, Community and Faith sector. Commissioning proposals were approved for the obesity strategy and the development of a commissioning plan, and for the Director of Children's Services Unit Priorities 2007/08 and Provider Commissioner arrangements - service planning; hosting arrangements; and accountability framework.

Planning / Process issues -

Children and Young People's Plan (CYPP) review: emerging priorities

Table-based exercises covered consideration of the emerging issues and actions and discussion on how to get a shared set of priorities across the partnership. A feedback session included further plenary discussion. This will be written up and circulated as part of the continuing development and monitoring of the CYPP

Participation – continuation of the March item

Table-based exercises collated the participation activity which partner organisations currently undertake with children and young people, classifying the type of activity under headings from the Participation Framework. Participants were then challenged as to what more their organisation could do to improve the participation of children and young people.

Children Leeds subgroup structure - A paper entitled Developing the Children Leeds Partnership Framework was issued for later consultation and comment. It made recommendations about the framework of the strategy and development element of the Children Trust arrangements exercised through the Children Leeds Partnership which operates as part of the Leeds Initiative. It is important to avoid duplication and ensure effective linkages both within children's services and with the broader local strategic partnership. The proposed sub-structure arrangement comprises the Children Leeds Learning Partnership, the Children Leeds Families and Communities Partnership and the Children Leeds Area Partnerships, as well as a number of time-limited task-related groups. The themes of vulnerable groups

and participation are critical to all elements of the Partnership's work so it is recommended that these themes should remain a key feature of the work of the overall Children Leeds Partnership group. It is recommended that a Partnership Executive Group be formed to manage the agendas of the component parts of the Children Trust arrangements

For further information on the Children Leeds Partnership visit <http://www.childrenleeds.org> or contact Clive Robinson on (0113) 395 1073, or email clive.robinson@leeds.gov.uk

West Leeds District Partnership

Building Better Businesses – the Board viewed the DVD 'How Businesses Build Better Communities' which featured Elite Forwarding work with West Leeds Family Learning Centre and West Leeds District Partnerships. Copies are available from the contact below.

Funding bids – the Partnership approved funding bids for Heritage Lottery Funding for Armley, and a Lottery bid from Interplay for the I Love West Leeds Festival, for Worklessness and for a Catalyst Centre under the Leeds Enterprise Growth Initiative.

Changes in health provision – the new Leeds PCT began operating in October. Its key aims are: to commission a comprehensive and equitable range of high quality, responsive and efficient services within allocated resources; to engage with local people to improve health and wellbeing; to directly provide high quality, responsive and efficient services where this gives best value.

Tackling fuel poverty in West Leeds – the partnership received a presentation on Tackling Fuel Poverty in West Leeds, from Ruth Lees and Alan Jones. Copies are available from the contact below.

For further information on the West Leeds District Partnership contact Rebecca Boon on (0113) 3951970 or email rebecca.boon@leeds.gov.uk