

Teenage Pregnancy and Parenthood Partnership Board Meeting
9.30am-11.30am Friday 4th December
Armley Park Court Resource Centre

Chair: Sarah Sinclair NHS Leeds and DCS Unit

Present: Paul Bollom Priorities Outcomes Commissioner
 Mo Parks Early Years
 Clare Humphries NHS Leeds (commissioning)
 John Freeman Health Initiatives, Education Leeds
 Vicky Womack NHS Leeds (public health)
 John Paxton IYSS
 Jenny Midwinter Locality Commissioner, TPPP
 Kiera Swift Teenage Pregnancy and Parenthood Partnership
 Pat Watson Youth Service
 Fiona Schneider Professional Executive Committee
 Sarah Middleton Health Visiting and Safeguarding, NHS Leeds
 Jody Sheppard Early Years, DCSU
 Georgia Cooper Voice Representative, Getaway Girls
 Neera Tyagi Housing Strategy and Solutions
 Pat Santin Health Initiatives, Education Leeds

Minute Taker: Gavin Pheasant TPPP Project Assistant

Apologies: Dorothy Smith Education Leeds
 Terry Walsh Prospects
 Victoria Sinclair Voice Representative, Womens Health Matters
 Lisa Banton Childrens Service Improvement - CYPSC
 Pam Hill Child's Health, NHS Leeds, Community Health Care
 Dr Manisha Singh Consultant, CASH
 Moya Woolvern Archway, Voice Representative
 Brenda Fullard

Papers Tabled: Teenage Pregnancy and Parenthood Work Programme 2009/10
 YSHAG Information from 25th November 2009
 Performance Management Report
 Christmas Campaign Posters
 'Make a difference' award nomination letter
 Speakeasy in Leeds – progress to date, November 2009
 PSHE/SRE development in schools
 You're Welcome introduction for PCTs
 You're Welcome summary sheet
 Breeze on tour, Summer 2009 (+ appendices 1 and 2)

Item		Action
2	Minutes	
2.1	FS attended the October board meeting.	GP
2.2	Agreed	
3	Matters Arising	
3.1	10.3 – YSHAG	

	<p>PW summarised the 'YSHAG Information from 25th November 2009' paper. PW stated that the group now have an understanding of how the board works and are keen to be involved. They would like agenda items to be designated prior to future meetings. The group also provided feedback on some of the Christmas campaign materials, their experiences of accessing city centre services and are currently undertaking two pieces of work looking at the care pathway and young men in sexual health projects. MP to link up with YSHAG re: the care pathway.</p>	MP
3.2	<p>PB to work with YSHAG on young men's work and the equality impact assessment.</p>	PB
3.3	<p>Group members raised concerns about the manner in which they have been questioned when accessing City wise. FS and SM to take up this issue.</p>	FS/SM
3.4	<p>YSHAG members are currently undertaking training to facilitate mystery shops and are happy to link this to consultation work around access to services. The group also requested a calendar of health-related events so that they could plan their quarterly programmes around the issues.</p>	
3.5	<p>SS suggested that some of the partnership board meeting dates/times/locations in 2010 could be changed to meet the needs of the young people and facilitate their participation. KS added that discussions have taken place to look at how young people could be more widely represented on the board.</p>	KS/GP/PW
3.6	<p>10.1 – Equality Impact Assessment</p> <p>PB stated that the meeting had gone well and a number of potential changes to teenage pregnancy work had been discussed. PB will circulate the report with the minutes.</p>	PB/GP
3.7	<p>PB to take forward analysis of the teenage pregnancy and parenthood strategy and identify actions which will have a high risk impact.</p>	PB
3.8	<p>10.5 – Voluntary Sector Representation</p> <p>KS informed the group that VS will be leaving her positions as Vice-chair and voice representative. Voice will meet to nominate a new representative for the board. KS to discuss with GC.</p>	KS
3.9	<p>JP stated that VS had been nominated to lead on work around establishing a replacement service for the health bus. PB to take this work forward.</p>	PB
4	Information Update	
4.1	JISP	

	<p>PB stated that Rachel Payling had attended the last board meeting and asked the partners to identify any support which regional could provide. PB met with RP and explained that she is happier with Leeds current position. Suggestions for support were identified:</p> <ul style="list-style-type: none"> - Look past 2010 and the emerging teenage pregnancy strategy - Look at the best public health approach for early intervention 	
4.2	SS took the opportunity to highlight the letter which had been received from Gill Merrion and Dawn Primarolo. SS stated she is very pleased with the feedback.	
4.3	Election of Vice-Chair	
	KS requested that all nominations be sent to her by Friday 18 th December.	KS/ALL
5	Strategy and Planning	
5.1	Work Programme 2009/10 Risk Areas	
	All partners to complete their sections with RAG ratings.	ALL
5.2	SS requested that page numbers be added to the work programme.	GP
5.3	Prevention	
	D4c CH stated that maternity assessment data has not come through from part of the city. This has been raised with the relevant people and CH will discuss this at a meeting on 08/12/09.	CH
5.4	T3b LB to update and to look at the wording to find the issue. PB to speak to Mary Cousins and support LB with this. GP to add to matters arising.	PB/LB GP
5.5	LW4b JM stated that some schools only allow the service in on their terms which changes the service. In addition, the HYPS review has not been completed so there is no vision to take forward.. SS stated that she is concerned by some schools view of the service. JM to provide a situational breakdown of the schools for SS.	JM/SS
5.6	Supporting	
	AN4a and b SS to send a letter to Julie Scarfe/Alison Macintyre to update this and to request representation at the board. GP to add to matters arising.	SS GP
5.7	LM4 JS and KS to meet and discuss parenting support and coordination.	JS/KS

5.8	EET2a JF stated that Carole Gillan talked to Thomas Danby to work out provision and this looks promising. It is hoped this will be in place by the end of January. JF to update.	JF
5.9	EET5 JF to update and Gary Milner to be added to the board as a standing item.	JF/GP
5.10	SS requested that GP and KS identify and invite non-board members who are listed as leads in the work programme to attend the board.	GP/KS
5.11	Work Programme 2010/11 Process Refresh Draft report to be submitted in January and a final report to be submitted in March. Work programme to be sent out with an additional column for partners to include actions for 2010/11. There needs to be a separation between local/national actions and data.	All
6	Performance and Information	
6.1	Performance Report and Exceptions and Quarterly Monitoring CH summarised the 'Performance Management Report'. CH stated that the 2008 Quarter 3 rates had dropped. CH to discuss data with GC.	CH/GC
6.2	MP stated the data around midwife assessments for under 17's has been handed over to children's centres for targeted work with parents and carers.	
6.3	CH to bring full dataset to March board meeting to be signed off.	CH
7	Communication	
7.1	Christmas Poster Campaign Partners were presented with the 5 posters aimed at parents which will be on buses across Leeds throughout the Christmas period. GP to look at adding a link to www.talktoyourteens.com to the hub.	
7.2	'Make a difference' award PB stated that the 'BE Smart: Use a Condom' campaign had been highly commended at the awards and thanked Danielle Brearley and her team on the boards behalf. PB to send an email to the young people involved in the campaign to thank them on behalf of the partnership.	PB
8	Implementation	
8.1	Locality working – including Speakeasy JM handed out the 'Speakeasy in Leeds – progress to date, Nov	

	<p>2009' paper. She stated that between the 20 trained facilitators, 7 courses had been delivered. 6 of the facilitators are able to continue running courses. In the Inner East and South a number of managers have volunteered staff, e.g. outreach and youth workers. Two different routes are progressing; a steering group in the south and working through the existing cluster groups in the east. Speakeasy will be targeted at the parents of primary school students in the hotpocket areas.</p>	
8.2	<p>JM also stated that task and finish groups in both localities are looking at school based SRE (this is currently focused on SRE in primary schools). A project has been commissioned on the south engaging cluster schools and opening doors which were previously closed.</p>	
8.3	<p>The services task and finish group have been moving lots of work forward and held two events this week with the sexual health team looking at and mapping local services. This has now been sent out.</p>	
8.4	<p>The aspirations group has identified 4 postcodes in which to push better integrated aspirations work. This information can be found in the locality update on the Children Leeds website. (www.leedsinitiative.org/children)</p>	
8.5	<p>SRE in Schools</p> <p>JF handed out the 'PSHE/SRE development in schools' paper.</p>	
8.6	<p>PS listed a number of resources available to schools to support them in their delivery of improved PSHE/SRE. SS requested that implementation items on the agenda be given a half-hour slot to look at the issues in detail. PS to update in January.</p>	
8.7	<p>Supporting Teenage Parents</p> <p>MP summarized the supporting parents work</p>	
8.8	<p>SS to invite MP to the A and E Utilization Review meeting</p>	SS
9	<p>You're Welcome</p>	
9.1	<p>VW handed out the You're Welcome Introduction paper for PCTs and the You're Welcome Summary sheet. She explained to the partners what You're Welcome is. VW stated that a commissioning lead is needed for You're welcome. PB to pick this up</p>	PB
9.2	<p>The partners agreed that this should go to the Vulnerable Groups Commissioning Board. PB and VW to feedback in May</p>	PB/VW
10	<p>Any Other Business and Future Meetings</p>	
10.1	<p>Agenda</p> <p>The implementation section of the agenda is to be refined for future meetings with single areas given half an hour.</p>	KS/SS

<p>10.2</p>	<p>Work programme 2009/10</p> <p>SS reminded partners of the importance of keeping the work programme up to date.</p>	
<p>10.3</p>	<p>Board Papers</p> <p>No more additional papers or copies to be brought to the board meeting for partners. GP to look at a friendlier approach to presenting papers.</p>	<p>ALL</p>
<p>10.4</p>	<p>Breeze</p> <p>KS asked all partners to read the Breeze report circulated as requested at the previous meeting. SS requested that GP look to include this in future Every Child Matters and NHS publications.</p>	<p>GP</p>
<p>10.5</p>	<p>Future TPPP Board meeting dates: 9.30-11.30am, APCRC</p> <ul style="list-style-type: none"> - 22nd January - 5th March - 7th May - 25th June - 10th September - 3rd December 	<p>GP</p>